

**MINUTES OF THE JUNE 4, 2008
AGREEMENT PROCEDURES COMMITTEE CONFERENCE CALL**

Participants:

APC members:

Bill Kron – Chair	Ghyslaine Lepage
Ron Hester – Vice Chair	Pamela Marshal
Deborah Brown	Earleen Weaver
Meg Cronk	

IFTA, Inc. Staff:

Debbie Meise – Program Director
Tammy Trinker – Events Coordinator

Board Liaisons:

Andrew Foster
Scott Greenawalt

- ✿ Bill Welcomed new member Ghyslaine Lepage from Quebec. We also have another new member, Cindy Arnold from Nevada who was unable to participate in the Conference call this month.
- ✿ IFTA Managers' Workshop/Law Enforcement Seminar.
 - ✿ Ron reported that we are in good shape as far as presentations and presenters are concerned.
 - ✿ Bill asked Scott to get the names of the speakers from LEC that will be presenting at the seminar so that they can be added to the agenda.
 - ✿ Presentations are due to IFTA, Inc. by August 18.
 - ✿ Advertizing for the seminar was discussed to try to generate attendance:
 - ✿ Deborah Brown said that she would prepare a Power Point Presentation and send it to the Jurisdictions' IFTA Supervisors.
 - ✿ Bill will send an "eye catcher" ad for the upcoming newsletter and then in July, he will follow up with another ad that lists the seminar topics.
- ✿ It was announced that an e-mail will be sent to Committee Members to inform them that the IFTA, Inc. Board has again approved covering travel arrangements and 2 days per diem (hotel and meals) for committee members to attend one meeting of their committee this year.
- ✿ Bruce Schuck, one of the sponsors of ballot #5, asked for input from the APC as to what language we think could be used that would help get support for the ballot from all the jurisdictions and that would help the ballot be passed. The committee discussed the elimination of the taxpayers SS number and/or the taxpayers EIN in length and decided to stay neutral on the topic.
 - ✿ Bill and Ron will put a response together to be sent to Bruce Schuck, encouraging him to conference with the other sponsors of the ballot regarding the best way to approach the membership in order to achieve their goal.
 - ✿ Bill will send their response to the committee first for comment.
- ✿ Bill sent out an e-mail to IFTA Office Supervisors asking the jurisdiction to complete the annual database survey.
 - ✿ Bill will let us know in a couple of weeks how many responses are coming in.
- ✿ Exemption database will be discussed next month.
- ✿ Bill is reviewing the Best Practices guide comments and will forward them to the APC for review.
- ✿ Ghyslaine volunteered to work on the Annual Report Database with Earlene.

Next conference call: **July 2, 2008**